



CBD Event Center

Presented by Columbus Botanical Depot

3165 N High St.

Columbus, OH 43202

Contact us

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Google Listing <https://g.co/kgs/fyy9LB>
Website <https://cbd hemp health.com/events/>

Overview

With the launch of our new CBD Event + Educational Center, we strive to offer the community a unique space to be enjoyed by every walk of life. We can host a wide variety of different events including, but not limited to; educational classes, movie nights, music events, game nights, gallery walks, launch parties, vendor exhibits, life's celebrations and more. Renters of the space can feel free to customize the layout to perfectly meet their needs. Hosting a non-profit event/cannabis industry event? Check the "*Non-Profit Event*" and "*Cannabis Industry Event*" headings on page 5 for details.

Amenities

1. Large open space with windows facing High St.
2. A/C and Heat
3. Seating provided - additional seating available
4. Tables/furniture provided (can be rearranged)
5. Hemp History Wall and Mini-Museum
6. Projector screen with HDMI hookup
7. Bluetooth speakers with surround sound
8. Colored lighting options for ambiance
9. Basement / lounge room available

10. Refrigerator and complimentary water stations (with hot and cold capabilities)
11. Popcorn machine!
12. Stocked bathroom - wheelchair accessible bathroom available upon request

Seating

The CBD Event Center is 3800 square feet total, 2000 square feet upstairs and 1800 square feet downstairs. 40 seats are included in the rental cost, and additional seating may be rented upon request.

Security

Depending on the nature of your event, security may be required. In such a case, you can hire a third party security/bouncer or request security services be provided by the event center for an additional charge.

Food

The CBD Event Center partners with a local food truck, Los Agavez Taqueria - located right across the street from the front door. Ask about having their company cater your event! They will remain open for business during your event to accommodate your guests. Other catering options may be discussed with the event center manager. You also have the option to bring food for your event, keeping cleanliness in mind.

Vendors

If you would like to host a vendor event, details may be discussed with the event manager. Vendors are subject to one of the following fees:

- Booth fee, or
- Percentage of total sales made at the event

Through our event center, you also have the opportunity to offer your guests products from Columbus Botanical Depot. Further discussion under the “Promotional Services” heading below.

Promotional Services

★ Ticket Making Services

If you would like to have our event manager create tickets for your event, you have that option. We provide design services and organization for physical ticket sales, as well as online registration and purchasing services. You can also have collectible tickets made for guests to take home with them.

★ Online Promotional Opportunity

Columbus Botanical Depot is active on a plethora of social media sites, with a following that is growing every day. Our social media manager can work with you to design a post / series of posts promoting your upcoming event. You may post all created material wherever you'd like, along with the increased attention your event will gain through our online outreach.

★ Additional Helping Hands

We have a total of five employees here at Columbus Botanical Depot. If you need additional help with set-up, clean-up or anything in between for the event, you can pay our employees to serve your needs. Please note: if your event is taking place during store hours, there will be 1-2 less people available.

★ CBD Pop-Up Shop

Through Columbus Botanical Depot's Event Center, you have the option to have one of our vendors on site. We can choose the products available for sale, or you can choose your favorite products from our store next door.

★ Party Pails, Drinks, or Goodie Bags for Your Guests

Hosts will have the opportunity to provide products for guests from the Columbus Botanical Depot retail store in the form of Goodie Bags upon entry or exit, Party Pails (large containers of edible samples), CBD/THC/functional mushroom drinks to be stocked in the refrigerator, and even select products to be filled in a pinata or something of the sort. Feel free to get creative!

★ Raffles

Event hosts can also host a raffle at their event. Hosts can purchase a unique array of products from the Columbus Botanical Depot retail store, or bring items on their own accord. We have a raffle drum for choosing a winner, all that is needed is the collection of the participant names.

Cleaning

Cleanliness of our shared space is of utmost importance. All necessary cleaning supplies are provided by Columbus Botanical Depot. For post-event clean up, you may pay an additional cleaning fee for our staff to do the dirty work (\$75), or you may clean the space of your own accord to get back the \$100 cleaning security deposit. Guidelines for self clean up:

- ALL food remnants and trash must be cleaned, collected, and disposed of on the night of the event (including bathroom trash)
- Floors will need swept and mopped - this may be done within 3 days of the event

Let's do our best to leave the space in the same condition we found it :)

Parking

Parking is available on Pacemont Road and High Street surrounding the CBD Event Center. If your event begins after 6pm M-F, after 5pm on Saturday, or after 4pm on Sunday you can also utilize the Sherwin-Williams parking lot located right across the street (3150 N High St, Columbus, OH 43202).

Non-Profit/Free Events

If you would like to host a non-profit or free event for the community, please reach out to us via email. Reduced/no rates may apply.

Cannabis Industry Events

If you are active in the cannabis industry and would like to host a non-monetized event, please reach out for details. We are open to partnerships and networking opportunities for individuals/companies in the space. For monetized cannabis industry gatherings, discounted rates may apply depending on the nature of the event. Please contact us for further details.

Pricing Details

➤ Rent

Rent cost for the space is \$500 dollars, with an additional \$100 refundable deposit for cleaning. Open from 8am to 10pm-7 days a week.

➤ Additional Seating

If your event requires more than 40 seats, you may rent your own additional seating from a third party. Alternatively, we can handle this for you for the cost of renting the chairs, plus an additional \$25 to supplement for correspondence and loading/unloading.

➤ Security

If your event requires security and you need assistance in finding someone to fill this role, the CBD Event Center Team can find someone for you. Rates will apply and may vary situationally.

➤ Extra Hands / CBD Pop-Up Shop

Employees may be rented for \$20/hr each. Helping hands are to be paid directly, opposed to through the payment of the space. No additional fee for having the CBD Pop-Up Shop at your event, however you will be subject to payment for the on-site vendor's time. For smaller events, you can man the booth yourself, however you will be subject to liability for any missing / stolen products. Additional information available through the event center manager.

➤ Ticket Services + Online Promotional Services

If you choose to have the CBD Event Center and Columbus Botanical Depot promote your event through social media and acquire ticket services, the charge is \$50 (both included).

➤ Goodies for Guests

If you have elected to purchase products from the retail store to provide for your guests, you will need to choose which products and the quantity of each. A wholesale discount may be applied depending on the volume of the purchase, and a final price will need to be discussed in person on a situational basis.

➤ Cleaning

If you elect to have the space cleaned by the CBD Event Center staff, the charge is \$75. Self clean-up is free, but the guidelines listed above must be met. If guidelines aren't met you are subject to a \$100 clean-up charge. All cleaning supplies are provided by Columbus Botanical Depot.

Disclaimer

There is a ZERO tolerance policy against tobacco use inside the building. The hosts/renters of the event space are liable for any damaged or stolen goods that are property of CBD Event Center. CBD Event Center is NOT liable for any person(s) injured throughout your event. Liability Waiver must be signed before moving forward with rental of the space. You WILL be charged an additional cleaning fee if you opt for "Self Clean-Up", and fail to deliver appropriate results.

Liability Waiver

It is important to note that the CBD Event Center can not be rented until the Liability Waiver is signed. Physical copies are available at Columbus Botanical Depot during normal business hours (10:30am-8:00pm every day). This document **must** be signed before commencement of any event related tasks. Electronic version available upon request.